

## **Napa Valley Unified School District**

## **Position Description**

**Position:** TOSA Intervention Specialist

**Classification:** Certificated

**Department/Site:** Instructional Services and School Sites

**Reports to:** Assistant Superintendent of Instructional Services or designee

### **Summary**

The goal of this position is to address specific district and site achievement goals for students as described in the NVUSD Strategic Plan and the Local Control Accountability Plan (LCAP). The TOSA Intervention Specialist is accountable for promoting standards-based literacy and numeracy instruction K-5 across all content areas using a multi-tiered approach and evidence-based interventions. The TOSA works with site administration in monitoring student progress including coordination of data for PLC and MTSS planning. This TOSA is considered a district position and site assignments are made as needed.

### **Supervision**

The TOSA works under the supervision of the Instructional Division and with the principal to develop and implement intervention plans. May serve on the site leadership team.

### **Essential Duties and Responsibilities**

- With site teams, TOSA's support site and District achievement goals described in the Strategic Plan and LCAP through evidence-based instruction/intervention, universal screening, continuous classroom progress monitoring, staff collaboration, and parent support
- Provide on-site intervention service and support, and progress monitoring of goals for targeted students
- Consult with teachers to ensure advanced level of intervention delivery including strategies to meet the needs of identified students
- Collaborate with grade levels to use data and develop instructional SMART goals and corresponding supports and strategies to address specific learning needs.
- Collaborates as a PLC with the other Intervention Specialists to discuss areas of strengths and areas of need at individual sites and as a district, in order to strategize best ways to support high levels of implementation of best practices
- Support the implementation of Multi-Tiered Systems of Support (MTSS) for academic and behavioral interventions.

### **Knowledge and Skills**

Must have a knowledge of Common Core State Standards; District adopted materials to support intervention; Pedagogy (site/content, delivery, assessment, student engagement); Student Management (large group, small group, diverse learner needs); Designated and Integrated ELD; Multi Tiered Systems of support (MTSS) for academic and behavioral support; Professional Learning Communities (PLC); Project Based Learning; Data based decision-making and development of SMART goals; Tier II Level of supports

### **Abilities**

Must have expert level skills for delivering intervention support to students in a variety of grade levels and content areas; Ability to motivate students and support struggling learners; Must be flexible and have the ability to develop strong interpersonal skills and collaborate with peers.

### **Physical Abilities**

With or without the use of aids: sufficient vision to read and interpret printed materials; sufficient hearing to hear student's voice; sufficient capacity to speak in an understandable voice with sufficient volume to be heard in normal conversations; sufficient manual dexterity to write, use telephone and operate office equipment, and sufficient strength to lift 25 lbs.

### **Education and Experience**

The successful candidate must demonstrate the following:

- A minimum of five years successful teaching in elementary
- Valid California Teaching Credential
- Experience in Leadership role working with peers at the school site
- Experience as member of a high functioning professional learning community using data to inform instruction and developing SMART goals

### **Licenses and Certificates**

Requires a valid California Teaching Credential.

### **Working Conditions**

Work includes duties in both office and school site environments.

### **Salary and Schedule**

Placement on the NVUSD Certificated Salary schedule commensurate with education and experience.